

**Elim Bible Chapel - 2021 Opener and Greeter Schedule
January to June**

Date	Openers	Greeters
3-Jan-21	Jennings (Lockdown)	Lockdown
10-Jan-21	Jennings (Lockdown)	Lockdown
17-Jan-21	Jennings (Lockdown)	Lockdown
24-Jan-21	Jennings (Lockdown)	Lockdown
31-Jan-21	Jennings (Lockdown)	Lockdown
7-Feb-21	Lamoureux (Lockdown)	Lockdown
14-Feb-21	Ron & Brenda Lamoureux	Ed Wiendels / Steve Levitt
21-Feb-21	Ron & Brenda Lamoureux	Stewart Campbell / Ralph Jennings
28-Feb-21	Ron & Brenda Lamoureux	Stewart Campbell / Ralph Jennings
7-Mar-21	Ian & Mattaya Teetzel	Ron Lamoureux / Steve Pallant
14-Mar-21	Ian & Mattaya Teetzel	Ron Lamoureux / Steve Pallant
21-Mar-21	Ian & Mattaya Teetzel	Ed Wiendels / Steve Levitt
28-Mar-21	Ian & Mattaya Teetzel	Ed Wiendels / Steve Levitt
4-Apr-21	Stewart & Sandra Campbell	Ralph Jennings / Ron Lamoureux
11-Apr-21	Stewart & Sandra Campbell	Ralph Jennings / Ron Lamoureux
18-Apr-21	Stewart & Sandra Campbell	Steve Pallant / Ed Wiendels
25-Apr-21	Stewart & Sandra Campbell	Steve Pallant / Ed Wiendels
2-May-21	Steve & Kerry Levitt	Stewart Campbell / Ron Lamoureux
9-May-21	Steve & Kerry Levitt	Stewart Campbell / Ron Lamoureux
16-May-21	Steve & Kerry Levitt	Ralph Jennings / Steve Pallant
23-May-21	Steve & Kerry Levitt	Ralph Jennings / Steve Pallant
30-May-21	Steve & Kerry Levitt	Ralph Jennings / Steve Pallant
6-Jun-21	Larry & Cheryl Teeple	Stewart Campbell / Steve Levitt
13-Jun-21	Larry & Cheryl Teeple	Stewart Campbell / Steve Levitt
20-Jun-21	Larry & Cheryl Teeple	Ed Wiendels / Ron Lamoureux
27-Jun-21	Larry & Cheryl Teeple	Ed Wiendels / Ron Lamoureux

Opener and Greeter Instructions & Tasks

If you are not able to open or greet on your assigned week, please make arrangements to switch with someone else on the list. **It is not up to the creator of the list to look after switches.** Thank you!

Greeter Fill In List - For greeting, if a switch cannot be worked out, this list of gentlemen have offered to be a 'fill in' if they are available... George Chaffe; Dan LaForge, Joe Szayni; Glen Teeple.

Opener Tasks:

Before the Lord's Supper Service - unlock the doors; turn on lights; prepare & place juice trays and uncovered bread on the top plate on the table at the front of the sanctuary; prepare coffee, tea & juice plus a plate of cookies.

After the Family Service - wash all dishes including the communion cup filler; take a frozen jar of juice out of the freezer and put in the fridge to thaw for next week; turn off all lights; check all washrooms; shut and lock all outside door when you leave.

General Greeter Information & Tasks:

Arrive no later than 9:30am

- The first greeter on the list for the week is responsible to check off the attendance sheet for Family Service; to record Sunday School Attendance; and to perform Hall Monitor duties. If the greeters wish to split up the the responsibilities, it is acceptable as long as all three tasks are done as per our Safe Environment Policy.

- Really keep an eye for new comers. If possible ask one of wives to show them where the fellowship hall, classrooms, and washrooms are. Offer to help them find seating upstairs or offer refreshments if there is time.

- Information cards are in the greeter closet and should be given to visitors for them to fill out.
- One greeter is to be at the main entrance door and can also assist anyone who wishes to use the elevator

Lord's Supper Service - Warmly greet everyone as they arrive and hand out song books. When called upon, break the bread in two and place on the two plates and serve. When returning plates to the front table, cover the bread. Also serve the juice when called to do so.

Family Service - Warmly greet people as they arrive; hand out bulletins; take up the offering when called to; after the service count the offering money and enter into the computer.

**Elim Bible Chapel - 2021 Opener and Greeter Schedule
July to December**

Date	Openers	Greeters
4-Jul-21	Stewart & Sandra Campbell	Steve Levitt / Ralph Jennings
11-Jul-21	Stewart & Sandra Campbell	Steve Levitt / Ralph Jennings
18-Jul-21	Stewart & Sandra Campbell	Steve Pallant / Ed Wiendels
25-Jul-21	Stewart & Sandra Campbell	Steve Pallant / Ed Wiendels
1-Aug-21	Ralph & Heather Jennins	Ron Lamoureux / Stewart Campbell
8-Aug-21	Ralph & Heather Jennins	Ron Lamoureux / Stewart Campbell
15-Aug-21	Ralph & Heather Jennins	Steve Levitt / Steve Pallant
22-Aug-21	Ralph & Heather Jennins	Steve Levitt / Steve Pallant
29-Aug-21	Ralph & Heather Jennins	Steve Levitt / Steve Pallant
5-Sep-21	Steve & Kerry Levitt	Ed Wiendels / Ron Lamoureux
12-Sep-21	Steve & Kerry Levitt	Ed Wiendels / Ron Lamoureux
19-Sep-21	Steve & Kerry Levitt	Stewart Campbell / Ralph Jennings
26-Sep-21	Steve & Kerry Levitt	Stewart Campbell / Ralph Jennings
3-Oct-21	Larry & Cheryl Teeple	Steve Levitt / Ed Wiendels
10-Oct-21	Larry & Cheryl Teeple	Steve Levitt / Ed Wiendels
17-Oct-21	Larry & Cheryl Teeple	Ron Lamoureux / Stewart Campbell
24-Oct-21	Larry & Cheryl Teeple	Ron Lamoureux / Stewart Campbell
31-Oct-21	Larry & Cheryl Teeple	Ron Lamoureux / Stewart Campbell
7-Nov-21	Ron & Brenda Lamoureux	Ralph Jennings / Steve Pallant
14-Nov-21	Ron & Brenda Lamoureux	Ralph Jennings / Steve Pallant
21-Nov-21	Ron & Brenda Lamoureux	Steve Levitt / Stewart Campbell
28-Nov-21	Ron & Brenda Lamoureux	Steve Levitt / Stewart Campbell
5-Dec-21	Ian & Mattaya Teetzel	Ron Lamoureux / Ed Wiendels
12-Dec-21	Ian & Mattaya Teetzel	Ron Lamoureux / Ed Wiendels
19-Dec-21	Ian & Mattaya Teetzel	Steve Pallant / Ralph Jennings
26-Dec-21	Ian & Mattaya Teetzel	Steve Pallant / Ralph Jennings

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